



STAFF REPORT

DATE: June 13, 2022
TO: Sacramento Regional Transit Board of Directors
FROM: Jamie Adelman, Acting VP, Finance/CFO
SUBJ: APPROVING THE SECOND AMENDMENT TO THE AMENDED AND RESTATED AGREEMENT FOR CALIFORNIA STATE UNIVERSITY SACRAMENTO STUDENT AND EMPLOYEE TRANSIT PASS PROGRAM AND MODIFYING THE FARE STRUCTURE (09-10-0174) TO REDEFINE GROUP PASS

RECOMMENDATION

Adopt the Attached Resolutions.

RESULT OF RECOMMENDED ACTION

Approval of the attached Resolutions will modify the student and employee transit pass agreement with California State University Sacramento (Sac State) and will allow for students and employees to insert their Sac State ID card into a generic (clear) sleeve, affix a semester sticker to the sleeve, and use this media as a valid Group Pass under the Fare Structure.

FISCAL IMPACT

The proposed actions affect only the forms of fare media and do not have any fiscal impact to SacRT.

DISCUSSION

Sac State provides students and employees with a school ID card (commonly referred to as the "One Card"). Historically, students and employees who rode transit would also receive a paper sleeve (with semester validity information printed on it) in which to insert their One Card. The One Card inserted into the current semester sleeve is considered valid fare on SacRT fixed route bus, rail, and Smart Ride services based on the "Group Pass" description in the adopted Fare Structure.

Recently, Sac State informed SacRT that the school was having difficulties procuring the traditional paper sleeve due to supply chain issues. Sac State staff presented an alternative solution to procure clear plastic sleeves and stickers separately. Sac State would affix the stickers to the sleeve prior to distribution and provide them to students requesting them. Staff views this as an acceptable alternative that will provide students with a seamless transition to fall semester.

The proposed solution from Sac State will require a minor change to the Transit Pass Program Agreement, as well as the SacRT Fare Structure. The current Transit Pass Program Agreement requires the sleeve to be a “paper” sleeve and does not allow for the use of a sticker. The proposed amendment will account for these changes. Similarly, the current SacRT Fare Structure identifies the need for a paper sleeve in the definition of “Group Pass.” The relevant Fare Structure language is shown below:

". . . that is inserted inside a paper sleeve with a clear plastic window through which the information on the ID Card is visible and the window side of the sleeve contains printed or other information as required by the applicable Group Pass Agreement."

Staff is proposing changing the language in the Fare Structure shown above to read as follows:

". . . that is inserted inside a sleeve with a clear plastic window through which the information on the ID Card is visible and the window side of the sleeve contains an affixed sticker, printed or other information as required by the applicable Group Pass Agreement."

The suggested changes will modify the Transit Pass Program agreement and SacRT's Fare Structure so that Sac State students are able to ride SacRT fixed route bus, rail, and SmaRT Ride services under the terms of the Transit Pass Program agreement.

RESOLUTION NO. 2022-06-062

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 13, 2022

APPROVING THE SECOND AMENDMENT TO THE AMENDED AND RESTATED AGREEMENT FOR CALIFORNIA STATE UNIVERSITY SACRAMENTO STUDENT AND EMPLOYEE TRANSIT PASS PROGRAM

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, that the Second Amendment to Amended and Restated Agreement for California State University, Sacramento Student and Employee Transit Pass Program – 2020 by and between the Sacramento Regional Transit District (therein “RT”) and the California State University, Sacramento, (therein “SAC STATE”) whereby an additional potential alternative form of transit pass is authorized, is hereby approved.

THAT, the Board Chair and General Manager/CEO are hereby authorized and directed to execute the foregoing Second Amendment.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2022-06-063

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 13, 2022

AMENDING THE FARE STRUCTURE TO MODIFY THE DEFINITION OF GROUP PASS

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the fare structure set out in Resolution 09-10-0174, as previously amended, is further amended as follows; and

THAT, the definition of "Group Pass," as set out in Section II, "Fare Structure Definitions" of Resolution No. 09-10-0174 is hereby amended to read in its entirety as follows:

"Group Pass means either: 1) an ID Card to which an RT sticker or an RT-approved sticker, logo or insignia is affixed, or 2) an ID Card that is inserted inside a sleeve with a clear plastic window through which the information on the ID Card is visible and the window side of the sleeve contains an affixed sticker, printed or other information as required by the applicable Group Pass Agreement."

THAT, all other provisions of the Fare Structure, as previously amended, remain in full force and effect.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary